

# **RetailBook**



## Cookies Notice

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AUGUST 2023

This Cookie Notice explains how we use “**cookies**” and similar technologies (such as “**web beacons**”, “**pixels**” or “**tags**”) on the Retail Book Limited website at <https://www.retailbook.com/> (“**Site**”), or in our marketing emails (“**Service**”). It is designed to assist you in making informed decisions when using our Service. Please take a moment to read and understand this Cookie Notice. This Cookie Notice should also be read in conjunction with our [Privacy Notice](#).

## 1 What are cookies or similar technologies?

Cookies are very small text files or pieces of code, which often include an unique identifier. When you visit a website, the website will request to store this text file on your device in order to remember information about you, such as your language preference or login information. Other information gathered through cookies may include the date and time of visits and how you are using the particular website.

For the purposes of the remaining sections of this Cookie Notice, we refer to all cookies and similar technologies using the above features as “**cookies**”.

We use “**first party cookies**” and “**third party cookies**” in connection with our Service. First party cookies are cookies placed by us to collect information about you. Third party cookies are cookies placed by third party website operators. Information about you collected by those third party cookies will be shared with the relevant third party.

Please note that our Site may link to third party websites which are not operated by us. Where you follow links from our Site to the website of a third party, that website may place different cookies on your device. You should check the relevant privacy notice and/or cookie notice for more information about how that third party uses cookies.

You should be aware that applications you use to access our Site, such as your website browser, may also place cookies on your device when visiting our Site, or other websites. An example of this would be where you sign in to Google Chrome using a Google Account (see [section 6](#)). We do not have control over these third party cookies, so you will need to manage these cookies in the settings of the relevant applications.

## 2 How long do cookies last?

All cookies have expiration dates that determine how long they stay in your browser:

**Session Cookies** – these are temporary cookies that are placed on your device during your browsing session and then expire (and are automatically erased) whenever you close your browser.

**Persistent Cookies** – these are designed to last for a pre-defined period of time, which varies depending on the nature of the cookie. Persistent cookies stay in your browser

until they reach their individual expiry date, or until you manually delete them (see [section 5](#)).

### 3 Which cookies do we use on our site?

We use the following types of cookies:

**Essential Cookies** – Essential cookies are those cookies which a website could not operate without. Essential cookies include cookies such as cookie consent and session state. **Functionality Cookies** – These cookies recognise you when you return to a website, remember your preferences and provide enhanced, more personalised features.

**Analytics/Performance Cookies** – Analytics cookies, along with other information, allow websites to calculate the aggregate number of people using a website and which features of a website are most popular. This information is generally used to improve the website and the way visitors are able to move around it.

The list below sets out the types of analytics and performance cookies retailbook.com may use:

- Session cookies that count page views and usage by a third party.
- Session cookies that limit the frequency that statistics are collected from the site by a third party.
- Session cookies that identify whether the visitor has been seen before by a third party.

### 4 Is consent needed to use cookies?

**Non-essential Cookies** – We may only store and access non-essential cookies on your device with your permission. You are not obliged to give consent to our use of non-essential cookies. If you do give your consent and then change your mind, you can block or delete them (see Section 5 below).

**Essential Cookies** – Please note that we do not need your consent to store and access essential cookies on your device, although you can still block or delete them (see Section 5 below).

### 5 How do I refuse, block or delete cookies?

There are various ways that you can manage your cookie preferences, but please be aware that in order to use some parts of our Site you will need to allow certain essential or functional cookies. If you block or subsequently delete those cookies, some aspects

of our **Site** may not work properly and you may not be able to access all or part of our **Site**.

Your options for managing your cookie preferences are set out below:

- Using your browser settings or other tools
- You can block the use of cookies generally (not just in respect of our Site) by activating the relevant settings in your browser. For more information on cookie management and blocking or deleting cookies for a wide variety of browsers, visit All About Cookies.
- Further, if you do not want to be tracked by Google Analytics, you can install the Google Analytics opt-out browser add-on (but this will only work on certain browsers). For further information on Google Analytics and its use of cookies, please consult the Google Analytics cookie policy.

## 6 What about google chrome or other browser cookies?

Separately to our use of Google Analytics cookies, when you access the Site via Google applications such as Google Chrome, Google may collect user information for the purpose of Google serving personalised advertising across your devices. Google is able to place these advertising cookies on the devices used by visitors to the Site because we use Google services to run the Site. However these cookies are dropped for Google's own purposes and as such we do not have any control over how or when they are dropped. You will need to opt out of receiving these cookies via your Google settings. For further information about these cookies please see: <https://policies.google.com/technologies/>.

Please note that other browsers may use similar tools.

## 7 What technologies are used in emails?

Our Website does not send emails that have cookies. However, please note that any other emails you receive from us may contain cookies to help us to see if recipients have opened an email and understand how recipients have interacted with it. Once you click on an email that contains a cookie, your contact information may subsequently be cross-referenced to the source email and/or the relevant cookie. If you have enabled images, cookies may be set on your computer or mobile device. Cookies will also be set if you click on any link within the email.

If you do not wish to accept cookies from any one of our emails, simply close the email before downloading any images or clicking on any links. You can also set your browser to restrict cookies or to reject them entirely. These settings will apply to all cookies whether included on websites or in emails.

In some instances, depending on your email or browser settings, cookies in an email may be automatically accepted (for example, when you've added an email address to your address book or safe senders list). Please refer to your email browser or device instructions for more information on this.

## 8 Does this notice change?

We may update our Cookie Notice from time to time. This might be for a number of reasons, such as to reflect a change in the law or to accommodate a change in our business practices and the way we use cookies. We recommend that you check here periodically for any changes to our Cookie Notice.

## 9 Have any feedback for us?

If you have any questions or feedback on our Cookie Notice, please contact us using the details in our [Privacy Notice](#)